



CALIFORNIA STATE TREASURER'S OFFICE JOB OPPORTUNITY

CLASS: Student Assistant
TENURE: Temporary
TIME BASE: Intermittent
SALARY: \$9.00 - \$12.13 per hour
Salary is based on a combination of completed college units and hours worked.

DUTIES:

This position is located in the Information Systems Section and functions under close supervision of the Senior Programmer Analyst (Supervisor) and in a learner capacity. This section has overall responsibility for the procurement or development and maintenance of complex Financial and Information Systems. This unit is responsible for analyzing, designing, constructing, implementing, testing, and maintaining client/server and Internet applications. This unit maintains mastery and technical expertise in applications analysis and development tools that include relational databases, CASE, client/server, GUI and object orientation, mobile application development, Web and report generators, SQL utilities, and other miscellaneous application technologies.

DESCRIPTION OF ESSENTIAL FUNCTIONS:

- Learn to develop modules that will be utilized by the development team for the completion of several windows and web application development projects.
- Learn to perform programming, analysis, developing, testing, installing, documenting, and implementing applications.

DESIRABLE QUALIFICATIONS:

- Ability to work on multiple concurrent projects or problems.
- Ability to work under pressure and complete assignments in a timely fashion.
- Ability to learn quickly.
- Ability to communicate effectively and tactfully.
- Ability to communicate effectively, as well as to establish and maintain cooperative working relationships with others contacted daily.
- Good work habits and dependability.
- Field of interest or academic goal in Information Technology.

CONDITIONS OF EMPLOYMENT:

Fingerprinting and background check are required.

WHO SHOULD APPLY:

Individuals who possess the qualifications listed above and are currently enrolled in a minimum of **6 college units**. **Transcripts and proof of enrollment are required.** Please complete the Standard State Application (Form 678), <https://jobs.ca.gov/pdf/std678.pdf>

Please write "820-720-4870-900" on your application/resume.

FINAL FILING DATE:

State application will be accepted **Until Filled**. Applications will be screened and only the most qualified applicants will be interviewed. No faxed or emailed applications will be accepted.

SUBMIT APPLICATIONS TO:

Nicole Yousefi
Personnel Office
State Treasurer's Office
915 Capitol Mall, Room 538
Sacramento, CA 95814

IF YOU HAVE ANY QUESTIONS, PLEASE CALL:

PUBLIC (916) 653-3100
CALNET (916) 453-3100

An equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation. STO complies with the Americans with Disability Act (ADA). If you need additional information or assistance, please contact STO at (916) 653-3100 or TDD (916) 654-9922.

ITD: sz
06/18/15